CITY OF AVENAL
"Pistachio Capital of the World®"
REGULAR CITY COUNCIL/SUCCESSOR AGENCY/PFA MEETING
JUNE 25, 2026; 5:15 P.M.
AVENAL THEATER & EVENT CENTER, 233 E. KINGS ST., AVENAL, CA

Study Session: None

LAST ORDINANCE: 2026-05 **CITY LAST RESOLUTION: 2026-42**
(SA) LAST RESOLUTION: 2026-01 **PFA LAST RESOLUTION: 2025-02**

AGENDA

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**:

2. **ROLL CALL**: Councilmembers: Ricardo Verdugo, David Reynosa, Pablo Hernandez, Mayor Pro Tem, M. Leticia Gamez; Mayor, Alvaro Preciado.

   CITY CLERK:
   Government Code Section 54952.3: Members of the City Council/Successor Agency are entitled to receive a total of $450.00 per month due to their serving on the City Council. They receive no other compensation for serving as members of the Successor Agency.

3. **PUBLIC COMMENT/ANNOUNCEMENTS & UNSCHEDULED APPEARANCES**:
   This time is reserved for members of the audience to address the City Council on items of interest that are both on the Agenda or not on the Agenda, and are within the subject matter jurisdiction of the City Council/Successor Agency. State Law prohibits any member of the Council from commenting or acting on matters not on the agenda. The Council asks that you keep your comments concise and respectful. Criticism, concerns, or support are welcome, provided they are expressed with appropriate courtesy. Each speaker will be allowed three minutes. A timer will notify you when your time is expired. Please begin your comments by stating your name and place of residence. **Special Recognition:** ***Avenal High School Girls Softball: CIF Division VI Softball Championship***

4. **CONSENT CALENDAR:**
   All items listed under the consent calendar are routine or for approval only and are enacted by one motion: (Action).
   A. Consider City of Avenal/Successor Agency's Approval of Minutes for June 11, 2026 Regular Meeting.
   B. Consider Adoption of Updated Utilities Supervisor Job Description
   C. Consider Creation of Limited-Term Fire Department Positions and Adoption of Related Job Descriptions
   D. Consider Approval to Execute Sustainable Transportation Planning Grant (STPG) Award
   E. Updated Financials from Price Paige & Company – Cash and Financial Statements, Check Register
   F. Consider Resolution Approving Workforce Development Partnership with CALTERRA
   G. Consider Resolution Authorizing Reallocation and Investment of City Funds (LAIF) Pursuant to the City's Investment Policy and Capital Projects, and Accepting of Potential Future Grant Awards.

5. **MAYOR & COUNCIL MEMBER/ SUCCESSOR AGENCY/ ITEMS FOR CONSIDERATION:**
   A. None

6. **ACTIVITY REPORTS/SPECIAL PRESENTATIONS & COMMITTEE REPORTS:**
   A. Activity Reports:
      1. Police Department Activity Report: Cecilio Velasco, Chief of Police.
      2. Fire Department Activity Report: Jacob S. McAfee, Fire Chief
      3. Community Development Activity Report: Joshua McDonnell, Contract City Planner, 4Creeks.
      4. Economic Development & Grant Writing Report: John Basmajian, the CrisCom Company.

7. **PUBLIC HEARING(s):**
   Joint Hearing of the City of Avenal Successor Agency RDA Trust Obligations Fund/Public Finance Authority:
   A. Updated Master Fee Schedule 2026-2027: Staff Report; Public Hearing; Resolution

8. **OLD BUSINESS**:
   A. None.

9. **NEW BUSINESS**:
   A. Consider Resolution Calling the General Municipal Election, Requesting Consolidation with the Statewide General Election, and Requesting the County Clerk to Render Specific Election Services for the November 3, 2026 Election
   B. Consider Resolution Authorizing Economic Development Incentives with T&K Burger, LP.

10. CORRESPONDENCE/ANNOUNCEMENTS/CLOSING COMMENTS:

Any Council member may request an item be placed on a future agenda, provided that a simple majority also support adding said item. Discussion or action on any item not on the current agenda is strictly prohibited. Closing comments are intended for Council members to report attendance of any special events and pertinent information back to the public.

- Upcoming/Future Agenda Items to Consider: **Consider Summer Schedule of Council Meetings.**
- Correspondence/Announcements/Information/Closing Comments.

11. CLOSED SESSION: (City/Successor Agency):

A. PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning: Conference with legal counsel EXISTING LITIGATION (Government Code § 54956.9(d)(1)).

Parties, case/claim no: *City of Avenal v. County of Kings, John Chamberlin, et al.,*
(Kings County Superior Court, **Case No. 26CU0138**)

B. PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning: Conference with legal counsel EXISTING LITIGATION (Government Code § 54956.9(d)(1)).

Parties, case/claim no: Ross Family Properties, LLC, v. City of Avenal

C. PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning: Conference with legal counsel EXISTING LITIGATION (Government Code § 54956.9(d)(1)).

Parties, case/claim no: *Dalila Barajas et al. v. City of Avenal,*
(Kings County Superior Court, **Case No. 26CU0248**)

D. PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning: Conference with legal counsel EXISTING LITIGATION (Government Code § 54956.9(d)(1)).

Parties, case/claim no: *County of Kings v. Alvaro Preciado et al.*
(Kings County Superior Court, **Case No. 26CU0265**)

E. PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning: Conference with legal counsel EXISTING LITIGATION (Government Code § 54956.9(d)(1)).

Parties, case/claim no: *Dalila Barajas et al. v. Alvaro Preciado et al.*
(Kings County Superior Court, **Case No. TBD**)

F. Conference with Real Property Negotiator(s) (Government Code § 54956.8).

It is the intent of this governing body to meet in Closed Session to confer with its real property negotiator(s) concerning the purchase, sale, exchange, or lease of real property by or for this agency as follows:

Property Description: **APNs: 040-320-009-000; 040-320-014-000**; **036-170-035-000; 038-260-048-000; 038-260-062-000; 038-260-061-000; 038-260-002-000** Negotiator(s): City Manager/City Attorney/City Engineer. Party with whom negotiating: Pearson Reality. Instructions to negotiator concerning: Terms of Payment.

G. Conference with Real Property Negotiator(s) (Government Code § 54956.8).

It is the intent of this governing body to meet in Closed Session to confer with its real property negotiator(s) concerning the purchase, sale, exchange, or lease of real property by or for this agency as follows:

Property Description: **APNs: 036-170-035-000;** Negotiator(s): City Manager/City Attorney/City Engineer. Party with whom negotiating: Pearson Reality. Instructions to negotiator concerning: Terms of Payment.

12. ADJOURNMENT:

1) In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office (559) 386-5766. Avenal Theater & Event Center, 233 East Kings Street Avenal, CA 93204. Notification 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.02.35.1044 AA Title II].
2) Materials related to an item on this Agenda submitted to the [Council/ Authority] after distribution of the agenda packet are available for public inspection in the [City Clerks] office at 919 Skyline Blvd., Avenal, CA 93204 during normal business hours.

I certify this Agenda of the City of Avenal City Council workshop is to be posted at the following locations: 1) City Council Chambers, Avenal Theater 233 E. Kings St.; 2) City Hall, 919 Skyline Blvd.; 3) Aftermath Gym, 600 Skyline Blvd.; and 4) T&T Market, 801 Skyline Blvd. Avenal CA 93204 on, June 22, 2026.

/s/ Karla Curiel
Karla Curiel, Deputy City Clerk

CIUDAD DE AVENAL
"Capital® Mundial del Pistacho"
REUNIÓN REGULAR DEL AYUNTAMIENTO/AGENCIA SUCESORA/PFA 25 DE JUNIO DE 2026; 5:15
AVENAL THEATER & EVENT CENTER, 233 E. KINGS ST., AVENAL, CA

Sesión de estudio : Ninguna

ÚLTIMA ORDENANZA: 2026-05 **ÚLTIMA RESOLUCIÓN DE LA CIUDAD: 2026-42**
(SA) ÚLTIMA RESOLUCIÓN: 2026-01 **ÚLTIMA RESOLUCIÓN DE LA PFA: 2025-02**

AGENDA

1. **LLAMADA AL ORDEN Y COMPROMISO DE LEIDAD**:

2. **LISTA**: Concejales: Ricardo Verdugo, David Reynosa, Pablo Hernández, Alcalde Interino, M. Leticia Gamez; Alcalde, Álvaro Preciado.

SECRETARIO MUNICIPAL:
Código de Gobierno Sección 54952.3: Los miembros del Ayuntamiento/Agencia Sucesora tienen derecho a recibir un total de 450,00 dólares al mes debido a su servicio en el Ayuntamiento. No reciben ninguna otra compensación por servir como miembros de la Agencia Sucesora.

3. **COMENTARIOS PÚBLICOS/ANUNCIOS Y APARICIONES NO PROGRAMADAS**:
Este tiempo está reservado para que los miembros del público se dirijan al Ayuntamiento sobre asuntos de interés que estén o no en la agenda y que estén dentro de la jurisdicción del Ayuntamiento/Agencia Sucesora. La ley estatal prohíbe que cualquier miembro del Consejo comente o actúe sobre asuntos que no estén en el orden del día. El Consejo pide que mantengas tus comentarios concisos y respetuosos. Se aceptan críticas, preocupaciones o apoyo, siempre que se expresen con la cortesía adecuada. Cada ponente tendrá tres minutos. Un temporizador te notificará cuando tu tiempo haya expirado. Por favor, comiencen sus comentarios indicando su nombre y lugar de residencia. **Reconocimiento:** ***al Equipo Femenil de Sóftbol de Avenal High School por obtener el Campeonato de Sóftbol de la División VI de CIF***

4. **CALENDARIO DE CONSENTIMIENTO:**
Todos los ítems listados en el calendario de consentimiento son rutinarios o solo para aprobación y se promulgan mediante una sola moción: (Acción).
   A. Consideremos la aprobación de la Ciudad de Avenal/Agencia Sucesora de las Actas de la Reunión Ordinaria del 11 de junio de 2026.
   B. Considera la adopción de una descripción actualizada del puesto de supervisor de servicios públicos
   C. Considere la creación de puestos de duración limitada en el departamento de bomberos y la adopción de descripciones de puestos relacionadas
   D. Considerar la aprobación para ejecutar la Subvención de Planificación del Transporte Sostenible (STPG)
   E. Finanzas actualizadas de Price Paige & Company – Efectivo y estados financieros, registro de cheques
   F. Considerar la resolución que aprueba la Asociación para el Desarrollo de la Fuerza Laboral con CALTERRA
   G. Considerar la resolución que autorice la reasignación e inversión de fondos municipales (LAIF) conforme a la política de inversión y proyectos de capital de la ciudad, y aceptar posibles futuras subvenciones.

5. **ALCALDE Y CONCEJAL/ AGENCIA SUCESORA/ PUNTOS A CONSIDERAR:**
   A. Ninguno

6. **INFORMES DE ACTIVIDADES/PRESENTACIONES ESPECIALES E INFORMES DE COMITÉS:**
   A. Informes de actividad:
      1. Informe de actividad del Departamento de Policía: Cecilio Velasco, Jefe de Policía.
      2. Informe de actividad del Departamento de Bomberos: Jacob S. McAfee, Jefe de Bomberos
      3. Informe de actividad de desarrollo comunitario: Joshua McDonnell, planificador urbano contratado, 4Creeks.
      4. Informe de Desarrollo Económico y Redacción de Subvenciones: John Basmajian, la empresa CrisCom.

7. **AUDIENCIA(ES) PÚBLICA(s):**
Audiencia conjunta del Fondo de Obligaciones Fiduciarias de la RDA/Autoridad de Finanzas Públicas de la Agencia Sucesora de la Ciudad de Avenal:
   A. Cuadro actualizado de honorarios principales 2026-2027: Informe del personal; Audiencia pública; Resolución

8. **ASUNTOS** ANTIGUOS:
   A. Ninguna.

9. NUEVOS NEGOCIOS:

A. Considere la resolución convocando las elecciones municipales generales, solicitando la consolidación con las elecciones generales estatales y solicitando al secretario del condado que preste servicios electorales específicos para las elecciones del 3 de noviembre de 2026

B. Considere la Resolución que autoriza incentivos para el desarrollo económico con T&K Burger, LP.

10. CORRESPONDENCIA/ANUNCIOS/COMENTARIOS FINALES:

Cualquier miembro del Consejo puede solicitar que un punto se incluya en una agenda futura, siempre que una mayoría simple también apoye la inclusión de dicho punto. Está estrictamente prohibida la discusión o acción sobre cualquier punto que no esté en la agenda actual. Los comentarios finales están destinados a que los miembros del Consejo informen al público sobre la asistencia a cualquier evento especial y la información pertinente.

- Próximos y futuros puntos de la agenda a considerar: **Considera el calendario de verano de las reuniones del consejo.**
- Correspondencia/Anuncios/Información/Comentarios finales.

11. SESIÓN CERRADA: (Ciudad/Agencia Sucesora):

A. LITIGIO PENDIENTE (Código de Gobierno § 54956.9). La intención de este órgano de gobierno es reunirse en sesión cerrada en relación a: Reunión con el asesor legal LITIGIO EXISTENTE (Código de Gobierno § 54956.9(d)(1)).
Partes, caso/reclamación nº: *City of Avenal contra Condado de Kings, John Chamberlin, et al.,*
(Tribunal Superior del Condado de Kings, **Caso Nº 26CU0138**)

B. LITIGIO PENDIENTE (Código de Gobierno § 54956.9). La intención de este órgano de gobierno es reunirse en sesión cerrada en relación a: Reunión con el asesor legal LITIGIO EXISTENTE (Código de Gobierno § 54956.9(d)(1)).
Partes, caso/reclamación no: Ross Family Properties, LLC, contra Ciudad de Avenal

C. LITIGIO PENDIENTE (Código de Gobierno § 54956.9). La intención de este órgano de gobierno es reunirse en sesión cerrada en relación a: Reunión con el asesor legal LITIGIO EXISTENTE (Código de Gobierno § 54956.9(d)(1)).
Partes, caso/reclamación nº: *Dalila Barajas et al. contra Ciudad de Avenal,*
(Tribunal Superior del Condado de Kings, **Caso nº 26CU0248**)

D. LITIGIO PENDIENTE (Código de Gobierno § 54956.9). La intención de este órgano de gobierno es reunirse en sesión cerrada en relación a: Reunión con el asesor legal LITIGIO EXISTENTE (Código de Gobierno § 54956.9(d)(1)).
Partes, caso/reclamación nº: *County of Kings contra Alvaro Preciado et al.*
(Tribunal Superior del Condado de Kings, **Caso nº 26CU0265**)

E. LITIGIO PENDIENTE (Código de Gobierno § 54956.9). La intención de este órgano de gobierno es reunirse en sesión cerrada en relación a: Reunión con el asesor legal LITIGIO EXISTENTE (Código de Gobierno § 54956.9(d)(1)).
Partes, caso/reclamación nº: *Dalila Barajas et al. contra Álvaro Preciado y otros.*
(Tribunal Superior del Condado de Kings, **Caso nº Por determinar**)

F. Conferencia con negociadores de bienes inmuebles (Código de Gobierno § 54956.8).
La intención de este órgano de gobierno es reunirse en sesión cerrada para consultar con su(s) negociador(es) de bienes inmuebles respecto a la compra, venta, Intercambio o arrendamiento de bienes inmuebles por o para esta agencia, de la siguiente manera:
Descripción de la propiedad: **APNs: 040-320-009-000; 040-320-014-000; 036-170-035-000; 038-260-048-000; 038-260-062-000; 038-260-061-000; 038-260-002-000** Negociador(es): Gerente de la Ciudad/Abogado de la Ciudad/Ingeniero de la Ciudad.
Parte con quién negociando: Pearson Reality. Instrucciones al negociador sobre: Términos de pago.

G. Conferencia con negociadores de bienes inmuebles (Código de Gobierno § 54956.8).
La intención de este órgano de gobierno es reunirse en sesión cerrada para consultar con su(s) negociador(es) de bienes inmuebles respecto a la compra, venta, Intercambio o arrendamiento de bienes inmuebles por o para esta agencia, de la siguiente manera:
Descripción de la propiedad: **APNs: 036-170-035-000;** Negociador(es): Gerente de la Ciudad/Abogado de la Ciudad/Ingeniero de la Ciudad.
Parte con quién negociando: Pearson Reality. Instrucciones al negociador sobre: Términos de pago.

12. LEVANTAMIENTO:

1) En cumplimiento con la Ley de Estadounidenses con Discapacidad, si necesita asistencia especial para participar en esta reunión, por favor contacte con la Oficina del Secretario Municipal (559) 386-5766. Avenal Theater & Event Center, 233 East Kings Street Avenal, CA 93204. La notificación 48 horas antes de la reunión permitirá a la ciudad tomar medidas razonables para garantizar la accesibilidad a esta reunión [28 CFR 35.02.35.1044 AA Título II].
2) Los materiales relacionados con un punto de esta agenda enviados al [Consejo/Autoridad] tras la distribución del paquete de la agenda están disponibles para su inspección pública en la oficina de [Secretarios Municipales] en 919 Skyline Blvd., Avenal, CA 93204 durante el horario laboral normal.

Certifico que esta agenda del taller del Ayuntamiento de la Ciudad de Avenal se publicará en los siguientes lugares: 1) Sala del Ayuntamiento, Teatro Avenal 233 E. Kings St.; 2) Ayuntamiento, 919 Skyline Blvd.; 3) Gimnasio Aftermath, 600 Skyline Blvd.; y 4) T&T Market, 801 Skyline Blvd. Avenal CA 93204 el 22 de junio de 2026.

/s/ Karla Curiel
Karla Curiel, secretaria municipal adjunta

CITY OF AVENAL
Pistachio Capital of the World®"
REGULAR CITY COUNCIL/SUCCESSOR AGENCY/PF
A MEETING JUNE 11, 2026; 5:15 P.M.
AVENAL THEATER & EVENT CENTER, 233 E. KINGS ST., AVENAL, CA

Minutes

CALL TO ORDER & PLEDGE OF ALLEGIANCE: **by Mayor Preciado 5:26 P.M.**

ROLL CALL: Councilmembers: Ricardo Verdugo, Pablo Hernandez; Mayor Pro Tem Gamez; Mayor, Alvaro Preciado.

ABSENT: Councilmember David Reynosa, Councilman Verdugo after 6:00 PM

STAFF: McAfee, Velasco, Rij, Curiel, Davis, López, Bermudez, Hinkle, Guerra, Drake, Gonzalez, Morillon, Gracida, Miranda.

LEGAL COUNSEL: Moses Diaz, Michael Colantuono

Spanish Interpretation was available for this meeting.

CITY CLERK:
Government Code Section 54952.3: Members of the City Council/Successor Agency are entitled to receive a total of $450.00 per month due to their serving on the City Council. They receive no other compensation for serving as members of the Successor Agency.

PUBLIC COMMENT/ANNOUNCEMENTS & UNSCHEDULED APPEARANCES:
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Councilmember Verdugo read a statement, stating that he was only present to present his objection. He also said that his presence should not be interpreted as approval of the council meeting. He further stated that he has asked for a clear legal explanation multiple times regarding whether recalled councilmembers have the authority to participate in council meetings and make decisions. He stated that he has not received a written explanation and therefore objects to the participation of the four councilmembers. He stated that he is present because residents deserve transparency.

New Employee Introductions: ***James Hinkle* – IT Manager/Communications Coordinator**

Humberto Bermudez, IT Director, presented James Hinkle, IT Manager/Communications Coordinator.

Public Comment began at 5:31 PM, called by Mayor Preciado.

Teresa Piere, Avenal resident, asked the City Manager whether he took Mayor Pro Tem Gamez to start a recall petition during work hours. She then directed a question to Legal Counsel Moses Diaz, asking whether he was using the same tactics in Avenal as in Orosi based on the number of lawsuits there. She also requested that the alleged recalled councilmembers step down. She stated that she does not understand why they are trying so hard to remain in their seats if they are not wanted, and stated that she does not recognize them as the City Council.

Ginger Wallis, Avenal resident, stated that she has been a resident for 50 years. She directed her comments to Councilmember Verdugo and City Manager Antony V. López, stating that she opposes the new Fire Department Master Fee Schedule because it creates an unnecessary financial burden on residents and business owners in the City. She stated that new fees typically increase over time and, while she understands that cities need cost recovery, a Fire Department should focus on community service. She suggested that the City first make budgetary and operational changes instead.

Dalilah Barajas, Avenal resident, stated that the information she shared was for immediate press release and that the councilmembers who refuse to leave their seats have been served with a lawsuit and that a quo warranto petition has been initiated with the Attorney General's Office. She also stated that any objection or response to the petition should be submitted by Monday. She further stated that the matter was never personal and that the recall election results should be respected and complied with.

Keith Jackson, Avenal resident, stated that it is disgusting that, despite being served with a lawsuit, the councilmembers remain in their seats. He stated that the people of Avenal should be upset and that the sitting councilmembers, along with the current legal counsel, should leave. He then directed comments to Deputy City Clerk Karla Curiel, stating that she could continue with the meeting but should know that they do not serve her mother's green enchiladas in jail and that she should help them by sharing the recipe. Mayor Pro Tem Gamez stated that the comment was racist and inappropriate. Mr. Jackson responded loudly that he did not care and that she should "shut her mouth and get out." He continued by stating multiple times that she needs to learn to "shut her mouth and listen for a change," as that is what the voters want. He also told the present Police Department staff that the sitting councilmembers were allegedly in violation of certain penal codes and that they should arrest the individuals who do not belong there.

Tom Chastane, Avenal resident, stated that he has lived in Avenal since he was 18 years old and has never seen such "despic" people in his life. He stated that the sitting councilmembers are more corrupt than the Police Department. He also asked whether they understood that or if they needed it translated into Spanish. He further stated that the people put them in office and asked whether they were aware of the Constitution they swore an oath to uphold. He suggested that they vacate their seats and, piggybacking off the previous speaker's comments, stated that someone in jail would teach them how to make burritos. He also stated that if anyone had a problem with him, he would be outside in the street.

Kelly Guzman, Avenal resident, stated that the sitting councilmembers subject to recall should refrain from making decisions, as she understands there may be costs associated with continuing to do so. She also stated that the people legally voted to remove them with an overwhelming turnout and that they should allow City Manager López and Councilmember Verdugo to proceed with the next steps. She further stated that the sitting councilmembers are acting similarly to President Donald Trump. She suggested that they follow City and election laws. She stated that the issue concerns a lack of transparency and mismanagement of funds. She also stated that one reason for the recall was the many changes involving the new Fire Department and that Kings County Fire was sufficient to keep.

Gloria Preciado, Avenal resident, stated that the recall petitioners shared misinformation with Avenal residents in order to obtain recall votes. She stated that she supports the new local Fire Department.

[A disruption broke out in the audience involving Tom Chastane and others.]

Mayor Preciado issued a first warning to the audience regarding the disruption.

Mayor Preciado issued a second warning to the audience pursuant to Government Code Section 54957.95.

Mayor Preciado issued a third warning to the audience pursuant to Government Code Section 54957.95.

Public Comment was closed at 5:56 PM by Mayor Preciado.

The City Council entered Closed Session at 6:00 PM.

After Closed Session was called, Councilmember Verdugo shared another statement objecting to the participation and actions taken by the sitting councilmembers. He then left the meeting.

CLOSED SESSION: (City/Successor Agency):

A. Conference with Labor Negotiator(s) (Government Code § 54957.6).

It is the intent of this governing body to meet in Closed Session to review its position and to instruct its designated representatives: Designated representatives: **APOA; Bargaining Units 1-5**

B. PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning: Conference with legal counsel EXISTING LITIGATION (Government Code § 54956.9(d)(1)).

Parties, case/claim no: *County of Kings DA, v. City of Avenal*
(Kings County Superior Court, **Case No. 25CU0549**)

C. PENDING LITIGATION (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning: Conference with legal counsel EXISTING LITIGATION (Government Code § 54956.9(d)(1)).

Parties, case/claim no: *City of Avenal v. County of Kings, John Chamberlin, et al.,*
(Kings County Superior Court, **Case No. 26CU0138**)

D. **PENDING LITIGATION** (Government Code § 54956.9). It is the intention of this governing body to meet in closed-session concerning: Conference with legal counsel EXISTING LITIGATION (Government Code § 54956.9(d)(1)). Parties, case/claim no: Ross Family Properties, LLC, v. City of Avenal.

E. **PENDING LITIGATION (Government Code § 54956.9).** It is the intention of this governing body to meet in closed-session concerning: Conference with legal counsel – ANTICIPATED LITIGATION (Government Code § 54956.9(d)). Significant exposure to litigation (Government Code §54956.9(d)(2)). Number of potential cases is: 2.

Facts and circumstances clearly known to potential plaintiff (if any) that might result in litigation (Government Code § 54956.9(e)(2)):

a. Consider ratification of Staff's return of the Dangerfield/Harrison government claims.

b. Discuss criminal defense counsel.

City Council came out of closed session at 6:50 PM with nothing to report.

City Council called a recess at 6:50 PM.

City Council resumed regular meeting at 7:30 PM.

CONSENT CALENDAR:

All items listed under the consent calendar are routine or for approval only and are enacted by one motion: (Action).

A. Consider City of Avenal/Successor Agency's Approval of Minutes for May 28, 2026 Regular Meeting.
B. Waive Second Reading of Zone Text Amendment 2026-01, Parking Lots within Community Commercial (CC) Zone Districts:

Council Member/Successor Agency Member Gamez motioned to approve Consent Calendar. The motion was seconded by Council Member/Successor Agency Member Hernandez and motion carried.

ROLL CALL VOTE:
AYES: Gamez, Hernandez, Preciado.
NOES: None.
ABSENT: Verdugo, Reynosa.
ABSTAIN: None.

RESOLUTION 2026-37: ZONING TEXT AMENDMENT NO. 2026-01 TO AMEND TABLE 9.08.030-1 OF TITLE 9 (ZONING ORDINANCE) OF THE AVENAL MUNICIPAL CODE TO ALLOW "PARKING FACILITY, OFF-SITE" USES WITHIN THE COMMUNITY COMMERCIAL (CC) ZONING DISTRICT SUBJECT TO APPROVAL OF A CONDITIONAL USE PERMIT.

MAYOR & COUNCIL MEMBER/ SUCCESSOR AGENCY/ ITEMS FOR CONSIDERATION:

A. Consideration of County of Kings Certification of April 28, 2026 Recall Election (Discussion/Action).

Deputy City Clerk, Karla Curiel, presented report as submitted. City Council motioned to approve Option 2 recommendation.

Council Member/Successor Agency Member Preciado motioned to approve Resolution 2026-38. The motion was seconded by Council Member/Successor Agency Member Gamez and motion carried.

ROLL CALL VOTE:
AYES: Preciado, Gamez, Hernandez.
NOES: None.
ABSENT: Verdugo, Reynosa.
ABSTAIN: None.

RESOLUTION 2026-38: UNAUTHORIZED AND PURPORTED MUNICIPAL RECALL ELECTION AS TO COUNCIL MEMBER SEATS, FUNDED AND CONDUCTED SOLELY BY THE COUNTY OF KINGS.

ACTIVITY REPORTS/SPECIAL PRESENTATIONS & COMMITTEE REPORTS:

A. Activity Reports:

1. Public Works/Code Enforcement/Animal Control Departments Activity Report: Scott Davis,
   Public Works Director.
   a. City Engineer's Activity Report: Diego Corvera –A&M Consulting Engineers
2. IT Department Activity Report: Humberto Bermudez, IT Director.
3. PARCS Department Activity Report: Anna Lara, PARCS Director, Anna Lara.
4. Fire Department Activity Report: Jacob S. McAfee, Fire Chief
   a. Project Updates- Valley Build 14-Week Disaster Recovery Training Program Partnership and Master Fee Schedule

Council Member/Successor Agency Member Preciado motioned to accept all activity reports as submitted. The motion was seconded by Council Member/Successor Agency Member Gamez and motion carried.

ROLL CALL VOTE:
AYES: Preciado, Gamez, Hernandez.
NOES: None.
ABSENT: Verdugo, Reynosa.
ABSTAIN: None.

PUBLIC HEARING(s):

Joint Hearing of the City of Avenal Successor Agency RDA Trust Obligations Fund/Public Finance Authority:

A. Consider Adopting Proposed City of Avenal Fiscal Year (FY) 2026/2027 Operating Budget; Successor Agency/RDA Debt Obligation Fund; and Finance Authority Public Finance Authority (PFA) budgets.

a. Staff Report

City Manager Antony V. López presented report as submitted.

b. Public Hearing

No comments were given during Public Hearing.

c. Resolutions: **City 2026-39; Successor Agency/RDA 2026-02; PFA 2026-01**

Council Member/Successor Agency Member Gamez motioned to approve Resolution 2026-39; Successor Agency/RDA 2026-02; PFA 2026-01. The motion was seconded by Council Member/Successor Agency Member Hernandez and motion carried.

ROLL CALL VOTE:
AYES: Gamez, Hernandez, Preciado.
NOES: None.
ABSENT: Verdugo, Reynosa.
ABSTAIN: None.

RESOLUTION 2026-39: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AVENAL APPROVING A FISCAL YEAR 2026/2027 OPERATING BUDGET IN ORDER TO MEET PAYROLL AND OPERATING EXPENSES UNTIL THE FINAL FISCAL YEAR 2026/2027 CITY BUDGET IS ADOPTED.

Successor Agency/RDA 2026-02: A RESOLUTION OF THE AVENAL SUCCESSOR AGENCY/RDA DEBT OBLIGATION FUND OF THE CITY OF AVENAL APPROVING A FISCAL YEAR 2026/2027 OPERATING BUDGET IN ORDER TO MEET OPERATING EXPENSES UNTIL THE FINAL FISCAL YEAR 2026/2027 AVENAL SUCCESSOR AGENCY/RDA DEBT OBLIGATION FUND BUDGET IS ADOPTED.

PFA 2026-01: A RESOLUTION OF THE PUBLIC FINANCING AUTHORITY OF THE CITY OF AVENAL APPROVING A FISCAL YEAR 2026-2027 OPERATING BUDGET IN ORDER TO MEET OPERATING EXPENSES UNTIL THE FINAL FISCAL YEAR 2026/2027 AVENAL PUBLIC FINANCING AUTHORITY BUDGET IS ADOPTED.

OLD BUSINESS:

A. None.

NEW BUSINESS:

A. Consider SB 1 Project Funding Commitment: Adopt **Resolution No. 2026-40**, approving the list of projects for Fiscal Year 2026-27 to be funded by SB 1 – The Road Repair and Accountability Act of 2017.
B. Consider ATP Grant Applications - Adopt **Resolution No. 2026-41** authorizing the City Manager to submit funding applications for the Active Transportation Program Cycle 8 to the California Transportation Commission for one infrastructure project and one non-infrastructure project.
C. Surface Water Treatment Plant (SWTP) Replacement Project – Adopt **Resolution No. 2026-42**, authorizing the City Manager to submit a Financial Assistance Application to the State Water Resources Control Board for funding to plan, design, and construct the SWTP Replacement Project.

Diego Corvera, A&M Consulting Engineer, presented briefly on all items.

Council Member/Successor Agency Member Gamez motioned to approve Resolution 2026-40; Resolution 2026-41; Resolution 2026-42. The motion was seconded by Council Member/Successor Agency Member Hernandez and motion carried.

ROLL CALL VOTE:
AYES: Gamez, Hernandez, Preciado.
NOES: None.
ABSENT: Verdugo, Reynosa.
ABSTAIN: None.

RESOLUTION 2026-40: RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.

RESOLUTION 2026-41: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AVENAL AUTHORIZING THE SUBMISSION OF TWO ACTIVE TRANSPORTATION PROGRAM CYCLE 8 GRANT APPLICATIONS.

RESOLUTION 2026-42: THE CITY OF AVENAL DESIRED TO APPLY FOR FUNDING FOR A DRINKING WATER PROJECT TO EVALUATE TTHM LEVELS.

CORRESPONDENCE/ANNOUNCEMENTS/CLOSING COMMENTS:

Any Council member may request an item be placed on a future agenda, provided that a simple majority also support adding said item. Discussion or action on any item not on the current agenda is strictly prohibited. Closing comments are intended for Council members to report attendance of any special events and pertinent information back to the public.

- Upcoming/Future Agenda Items to Consider.
- Correspondence/Announcements/Information/Closing Comments.

Mayor Preciado stated the City will continue to provide daily services to the community and continue to move forward. The main goal is to unite our community.

ADJOURNMENT:

City Council meeting was adjourned at 7:54PM by Mayor Preciado.

/s/ Karla Curiel
Karla Curiel, Deputy City Clerk

TO: Honorable Mayor and City Council Members; City Manager

FROM: Karla Curiel, Assistant City Manager/Deputy City Clerk

DATE: June 25, 2026

SUBJECT: Consider Adoption of Updated Utilities Supervisor Job Description

INFORMATION

In October 2024, the City promoted the former Utilities Supervisor to Utilities Director as part of the continued development of the Utilities Department. Since that time, the Utilities Supervisor position has remained vacant.

Over the past year, the Utilities Department has continued to expand in both personnel and operations. The City re-established the Operator-in-Training (OIT) position while working on several large projects. Current and anticipated projects include wastewater treatment plant improvements, solar project at the wastewater treatment facility, emergency grant for water treatment plant rehabilitation, and potential replacement of the City's water treatment plant with property expansion as well.

As the Department continues to grow, there is a need for additional day-to-day supervision, employee training, regulatory compliance oversight, and operational coordination. The Utilities Director's responsibilities have increasingly shifted toward long-range planning, capital project management, regulatory coordination, budgeting, grant administration, and overall departmental leadership. Reestablishing the Utilities Supervisor position will provide an appropriate management structure that allows operational oversight and employee development to occur at the field level while allowing the Director to focus on broader departmental initiatives.

Position Overview:
The updated Utilities Supervisor job description has been revised to better reflect the current operational needs of the Department and includes:

- Direct supervision, training, mentoring, and evaluation of Utilities personnel, including Operators and Operators-in-Training;
- Coordination of day-to-day water and wastewater operations and regulatory compliance activities;
- Assistance with preparation of regulatory reports and agency coordination;
- Procurement and purchasing responsibilities, including obtaining quotes, coordinating vendor services, preparing purchase requisitions and purchase orders, and assisting with bid specifications and requests for proposals;
- Oversight of safety programs, operational inspections, and employee certification development;
- Ability to act on behalf of the Utilities Director during absences and assist with departmental leadership functions.

Rationale:
The revised Utilities Supervisor position establishes a clear chain of command within the Utilities Department and provides a dedicated supervisory presence responsible for daily operations, staff development, training, and compliance oversight. The position will improve continuity of operations, strengthen succession planning efforts, support employee certification advancement, and ensure the Department is positioned to effectively manage both current operations and future infrastructure investments.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution 2026-4X, approving the updated Utilities Supervisor job description.

FISCAL IMPACT

The Utilities Supervisor position currently exists within the City's organizational structure and the personnel costs falls within budget. Adoption of the updated job description does not create a new position. Any future recruitment or appointment will be funded through existing Utilities Department budget.

Attachments:

1. Resolution Adopting Updated Utilities Supervisor Job Description
2. Utilities Supervisor Job Description

919 Skyline Blvd., Avenal, CA 93204 Phone: (559) 386-5766 Fax: (559) 386-0629

BEFORE THE CITY COUNCIL OF THE CITY OF AVENAL

IN THE MATTER OF:	**RESOLUTION 2026-_4__**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AVENAL ADOPTING THE THE UPDATED JOB DESCRIPTION FOR THE POSITION OF UTILITIES SUPERVISOR	

WHEREAS, the City Council of the City of Avenal ("City") desires to consider information and recommendations from the City Manager pursuant to Avenal Municipal Code § 2-4.108(d) pertaining to reorganization and creation of employment positions; and

WHEREAS, the Utilities Supervisor position has historically served as the primary supervisory classification responsible for the day-to-day oversight of the City's water and wastewater operations; and

WHEREAS, in 2024 the former Utilities Supervisor position was elevated to Utilities Director, resulting in the Utilities Supervisor position remaining vacant while the City evaluated departmental operational needs and organizational structure; and

WHEREAS, since that time the Utilities Department has experienced continued growth in personnel, infrastructure responsibilities, regulatory requirements, and capital improvement activities; and

WHEREAS, the Department has expanded staffing, including the addition of an Operator-in-Training position, and continues to undertake significant water and wastewater infrastructure improvements and grant-funded projects; and

WHEREAS, the City Council recognizes the need for enhanced field supervision, employee training, operational coordination, regulatory compliance oversight, and succession planning within the Utilities Department; and

WHEREAS, an updated Utilities Supervisor job description has been developed to reflect the current operational, administrative, supervisory, procurement, and regulatory responsibilities necessary to support the Department's continued growth and effectiveness; and

WHEREAS, the City Council finds that adoption of the updated Utilities Supervisor job description is in the best interests of the City and will enhance the efficiency, accountability, and effectiveness of Utilities Department operations.

UPON MOTION OF COUNCIL MEMBER _____, SECONDED BY COUNCIL MEMBER _____, THE FOLLOWING WAS PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL AT AN OFFICIAL MEETING HELD ON June 25, 2026, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
ALVARO PRECIADO, Mayor
CITY OF AVENAL

ATTEST: _____
MARIA A. ORTIZ,
City Clerk
CITY OF AVENAL

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Avenal as follows:

1. Found that the foregoing recitals are true;

2. The updated Utilities Supervisor job description, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved and adopted.

3. The City Manager is hereby authorized to take all actions necessary to implement this resolution, including but not limited to initiating recruitment processes and establishing the position within the Utilities Department organizational structure.

4. Authorized the City Manager, Assistant City Manager, and all relevant City staff to carry out the terms and conditions of this resolution and to take all steps reasonably necessary, proper and/or convenient and/or incidental thereto.

UTILITIES SUPERVISOR

SALARY: Range J

REPORTS TO: Utilities Director

BASIC FUNCTION:

Responsible for the direct and indirect supervision of all water and wastewater related systems. Provides professional staff assistance; plans, organizes, and directs the operations of the Water Treatment Plant, water supply, water conservation, Wastewater Treatment Plant, and source control programs. Acts as Project Manager for utilities-related projects and performs other related functions. Works cooperatively with the Public Works Department regarding the water distribution system and sewage collection system. Responsible for assigning, directing, and coordinating the work of water and wastewater personnel; directs and coordinates administrative activities as they relate to overall system operations.

SUPERVISION RECEIVED AND EXERCISED:

Receives general direction from the Utilities Director. Exercises direct supervision over wastewater treatment, pretreatment, water treatment, water supply, water conservation, and related activities, including all Utilities Department personnel.

CLASS CHARACTERISTICS:

This is the senior supervisory classification in the Utilities Department. Incumbents are expected to exercise significant independent judgment in the planning, direction, and oversight of both water and wastewater operations, ensure regulatory compliance across all systems, mentor and develop subordinate staff, and serve as a key liaison with regulatory agencies and the public. This classification requires advanced state certifications and substantial supervisory experience.

GENERAL RESPONSIBILITIES:

Required to cooperate and work in a supportive manner with all employees and departments. Must be courteous in meeting the public and always be conscious of the basic obligations of serving in the best interest of the Community. Must communicate and cooperate with other employees, management and supervisory personnel, as well as members of the public sector. Must assist when needed on any emergencies that occur where Utility Department personnel are needed. Employees shall be available to work on any assigned shift, which may include working nights, weekends and holidays. Ability to step in for Utilities Director in their absence.

ESSENTIAL DUTIES:

Supervisory, Training, and Evaluation Functions:

- Assist in planning, assignning, scheduling, and supervising employees in the operation of the water and wastewater plants
- Trains Plant Operators and Operators in Training (OITs) in proper procedures for water and wastewater system operations, maintenance, safety practices, and regulatory compliance
- Prepares and administers performance evaluations for Operators and Operators in Training; documents performance, identifies areas for development, and provides recommendations to the City Manager as appropriate
- Identifies training needs and coordinates or delivers safety training, on-the-job instruction, and certification preparation support for subordinate staff
- Assists in the development and implementation of goals, objectives, policies, and priorities for the Utilities Department

Regulatory Reporting and Administrative Functions:

- Reviews, maintains, and prepares reports regarding the operations of the water and wastewater systems for submission to the California State Water Resources Control Board (SWRCB), State Department of Health Services, EPA, and other applicable regulatory agencies
- Assists in budget preparation and administration of both operating and capital improvement budgets; monitors the use of budgeted funds
- Under the direction of the Utilities Director, administers day-to-day procurement activities for utility operations, including obtaining quotes, soliciting proposals, coordinating vendor and contractor services, preparing and processing purchase requisitions, purchase orders, contracts, and related procurement documents for parts, chemicals, equipment, supplies, and services; assists with bid specifications and requests for proposals (RFPs); and ensures compliance with City purchasing policies and applicable laws and regulations.
- Coordinates and conducts tours of water and wastewater facilities for regulatory agency representatives, elected officials, and members of the public; ensures tours are conducted safely and professionally
- Prepares cost estimates; assists in the development of projects and specifications
- Acts as City liaison with community representatives and regulatory agencies; deals effectively with the public, other governmental organizations, and contractors

Operations and Maintenance Oversight:

- Maintains surveillance of the operating efficiency of water purification, water supply, help oversee water conservation efforts, wastewater treatment, and source control systems
- Works cooperatively with Public Works and the water distribution and sewage collection departments to ensure integrated system operation
- Makes periodic inspections of system facilities to verify proper operational conditions
- Inspects jobs in progress for compliance with Federal, State, and City safety requirements with regard to appropriate personnel, equipment, and procedural precautions
- Recommends and assists in the planning of improvements to water and wastewater systems
- Coordinates activities with other divisions/departments within the City

Safety and Compliance:

- Ensures all work activities comply with federal, state, and local regulations governing water and wastewater operations
- Verifies underground pipe locations through the 811 call system prior to excavation
- Ensures proper safety protocols are followed when handling hazardous chemicals and materials
- Wears and ensures subordinate staff wear required personal protective equipment, including self-contained breathing apparatus when required

Additional Responsibilities:

- Assists with general maintenance, repair, and construction of City equipment and facilities as assigned
- Responds to emergency callouts immediately and reports to designated area within 20 minutes
- Performs related work as required

QUALIFICATIONS:

KNOWLEDGE OF:

- Operations of pumps, valves, electrical motors, piping, and control systems, and related equipment common to water and wastewater treatment, distribution, and collection systems
- Modern water treatment, distribution, wastewater treatment, and collection system methods and practices
- Physical, chemical, and bacteriological processes involved in the treatment, supply, and distribution of water
- Physical, chemical, and bacteriological processes involved in wastewater treatment, sewer collection, and pretreatment
- State of California Water Quality Requirements and reporting procedures
- State Water Resources Control Board, Department of Health Services, and EPA discharge and reporting requirements
- Principles of supervision, training, performance evaluation, and budgeting
- Regulatory reporting requirements and compliance obligations applicable to municipal water and wastewater operations
- Purchasing and procurement practices applicable to public agency operations
- Thorough knowledge of laws, codes, and regulations applicable to municipal utility operations
- Safe working practices and occupational hazard mitigation in utilities environments

ABILITY TO:

- Plan, assign, schedule, and coordinate the work of subordinates across all areas of a water and wastewater system
- Supervise, train, and evaluate subordinate operators and trainees
- Exercise sound judgment in a wide range of operational and administrative situations
- Prepare reports and communicate clearly and concisely, orally and in writing
- Develop and monitor complex capital and operating budgets
- Identify water and wastewater system needs and develop cost-effective plans to address them
- Establish and implement goals, objectives, procedures, and priorities
- Make investigations and studies of work programs and prepare routine and special reports
- Conduct facility tours for regulatory agencies, officials, and the public professionally and safely
- Prepare and process purchasing requisitions in accordance with City policies
- Deal effectively with the public, governmental organizations, regulatory agencies, and contractors
- Establish and maintain positive and effective working relationships with all contacts
- Perform sustained climbing, standing, lifting, and walking as required by field duties

EDUCATION AND EXPERIENCE:

Equivalent to graduation from an accredited four-year college or university with major coursework in sanitary or public health, biology, civil or chemical engineering, or a closely related field. Additional qualifying experience may be substituted for the required education on a year-for-year basis.

Five (5) years of increasingly responsible experience in the operation and monitoring of wastewater or water system facilities, including five (5) years of supervisory experience; or an equivalent combination of education and experience.

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REQUIRED QUALIFICATIONS AND CERTIFICATIONS:

- Valid California Class C driver's license upon appointment; Class B license desirable
- Must possess a Grade III Water Treatment Plant Operator's Certificate issued by the State Water Resources Control Board, or the ability to obtain within 24 months of employment
- Must possess a Grade III Wastewater Treatment Plant Operator's Certificate issued by the State Water Resources Control Board, or the ability to obtain within 24 months of employment
- Must possess a Water Distribution Certification Grade III, or the ability to obtain within 24 months of employment
- Must obtain, possess, and maintain all certifications, licenses, endorsements, and regulatory qualifications required now or in the future by federal, state, or local law, regulatory agencies, permit conditions, technological changes, operational needs, or City policy for the operation, maintenance, supervision, and management of City water, wastewater, distribution, collection, pretreatment, and related utility systems.
- All full-time employees are required to have a home telephone or reliable communication device

PHYSICAL DEMANDS:

Must be physically capable of sustained climbing, standing, lifting, and walking. Must possess mobility to work in the field; strength, stamina, and mobility to perform medium to heavy physical work; ability to sit, stand, and walk on level, uneven, or slippery surfaces; frequently reach, twist, turn, kneel, bend, stoop, squat, crouch, grasp and make repetitive hand movements in performance of daily duties; climb and descend ladders; operate varied hand and power tools and construction equipment; operate a motor vehicle and visit various City sites; vision to inspect and operate equipment. Must possess ability to lift, carry, push, and pull materials and objects averaging 50 pounds or heavier weights with proper equipment and/or assistance from other staff.

ENVIRONMENTAL CONDITIONS:

Employees work in the field and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, hazardous physical substances and fumes, dust and air contaminants. May interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

SPECIAL REQUIREMENTS:

- EMERGENCY RESPONSE: Shall respond to callout page immediately and report to designated area within 20 minutes of said call. Must hold call on rotating schedule between utilities staff; an on-call shift is 7 days straight including weekends.
- REGULATORY COMPLIANCE: Employee shall obtain and maintain any additional certifications, licenses, endorsements, or training required by regulatory agencies, permit requirements, technological upgrades, operational changes, or the City during the course of employment.
- SHIFT WORK: Available to work any assigned shift, including nights, weekends, and holidays
- CERTIFICATION COMMITMENT: Must actively pursue required certifications within specified timeframes
- TEAMWORK: Must work harmoniously and cooperatively with all City employees and departments

ALL FULL-TIME EMPLOYEES ARE REQUIRED TO HAVE A VALID CONTACT TELEPHONE.
EMPLOYEES SHALL WORK HARMONIOUSLY WITH ALL CITY EMPLOYEES.
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.

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AGENDA ITEM NO. 4.- C

City of Avenal

919 Skyline Blvd.
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Phone: (559) 386-5766

TO: **The Honorable Mayor and City Council**

FROM: **Antony V. López, City Manager & Jacob S. McAfee, Fire Chief**

DATE: **June 22, 2026**

RE: **Consider Creation of Limited-Term Fire Department Positions and Adoption of Related Job Descriptions**

BACKGROUND: SEASONAL AND LIMITED-TERM STAFFING PROGRAM

To provide greater flexibility in addressing seasonal operational demands, fire season staffing needs, special events, emergency incidents, and periods of increased call volume, staff is developing Limited-Term classifications for:

- Fire Captain
- Fire Engineer
- Firefighter

These positions would allow the Department to strategically increase staffing levels during periods of elevated demand while maintaining fiscal responsibility and operational readiness.

DISCUSSION: LIMITED-TERM FIRE DEPARTMENT POSITIONS

As the City of Avenal Fire Department continues to develop its staffing model and service delivery capabilities, staff has identified a need for additional workforce flexibility during periods of increased operational demand.

The Department currently experiences fluctuations in staffing needs associated with fire season, elevated call volumes, special events, training activities, employee leave, vacancies, emergency incidents, and community risk reduction initiatives. While permanent staffing remains the foundation of the Department's workforce model, there are circumstances where temporary staffing resources can provide operational benefits while minimizing long-term fiscal obligations.

To address these needs, staff is proposing the creation of Limited-Term Fire Captain, Fire Engineer, and Firefighter classifications. These classifications would allow the Department to hire qualified personnel on a temporary basis for specific operational needs and defined periods of time. Potential uses for these positions include:

- Seasonal fire season staffing and vegetation fire preparedness.
- Temporary staffing increases during periods of elevated emergency call volume.
- Backfilling vacancies created by employee leave, training, injury, or recruitment activities.

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- Staffing special events and community functions requiring additional fire protection resources.
- Supporting reserve firefighter training, workforce development programs, and recruit academies.
- Providing additional personnel for community risk reduction, vegetation management, and wildfire mitigation initiatives.
- Supporting emergency incidents requiring sustained operational staffing.

The proposed limited-term positions would not establish permanent staffing obligations and would only be utilized when operational needs and available funding justify their activation. Staffing levels and assignments would remain subject to budget appropriations and administrative approval.

The creation of these classifications provides the City with a cost-effective mechanism to increase service delivery capacity while maintaining flexibility to adapt to changing operational demands.

FISCAL IMPACT:

Creation of the classifications does not create an immediate fiscal impact or authorize hiring. Any future utilization of *Limited-Term Fire Captain, Fire Engineer*, or *Firefighter* positions would be subject to available funding, budget appropriations, and City administrative approval.

When utilized, these positions may provide a more cost-effective alternative to extended overtime usage while increasing staffing capacity during critical operational periods.

Approval of these classifications does not authorize permanent staffing increases and does not create an ongoing obligation to fill the positions. Utilization of the classifications will remain subject to available funding, budget appropriations, and operational necessity.

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve the establishment of the Limited-Term Fire Captain, Fire Engineer, and Firefighter classifications;
2. Authorize staff to finalize and implement the associated job descriptions, salary schedules, recruitment processes, and personnel documents necessary to support these classifications; and
3. Authorize the Fire Chief and City Manager to utilize these positions, as funding and operational needs warrant, to support seasonal staffing, emergency response readiness, workforce development initiatives, training programs, vacancy backfill, and periods of increased service demand.

AGENDA ITEM NO. 4. - D

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TO: The Honorable Mayor and City Council

FROM: Diego Corvera, Contract City Engineer, A&M Consulting Engineers

DATE: June 25, 2026

RE: **Sustainable Transportation Planning Grant (STPG) Award** – Adopt **Resolution No. 2026-45** authorizing the City Manager to execute a Restricted Grant Agreement with the California Department of Transportation and to accept Sustainable Transportation Planning Grant funds for the Advancing Transportation Safety, Equity, & Sustainability: Tactical Urbanism Study.

RECOMMENDATION:

City Council to adopt **Resolution No. 2026-45** authorizing the City Manager, or designee, to execute a Restricted Grant Agreement and all related documents with the California Department of Transportation (Caltrans), and to accept Sustainable Transportation Planning Grant (STPG) funds awarded under the Caltrans Sustainable Transportation Planning Grant Program for the following project:

Advancing Transportation Safety, Equity, & Sustainability: Tactical Urbanism Study – Sustainable Communities Competitive Planning Grant – $607,000 Total ($537,377 Grant / $69,623 Local Match)

BACKGROUND:

The Sustainable Transportation Planning Grant (STPG) Program is a competitive, reimbursement-based grant program administered by the California Department of Transportation (Caltrans), Division of Transportation Planning. The program funds transportation planning projects that improve the multimodal transportation system and advance the following Caltrans mission and grant program objectives:

- Sustainability – promote and support active and sustainable modes of transportation that reduce greenhouse gas emissions.
- Preservation, Mobility, and Accessibility – improve the safety, accessibility, and convenience of the existing transportation system.
- Safety – analyze and address pedestrian, bicyclist, and traffic safety concerns.
- Innovation and Economy – advance low-cost, quick-to-implement solutions that support local economic activity.
- Health and Social Equity – promote public health and ensure under-resourced communities share fully in the benefits of the program.

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Grants are awarded in several categories. The City of Avenal's application was submitted under the Sustainable Communities Competitive category, which requires a minimum local match of 11.47% of the total project cost.

On behalf of the City of Avenal, A&M Consulting Engineers staff prepared and submitted an application to the STPG Program for the Advancing Transportation Safety, Equity, & Sustainability: Tactical Urbanism Study. By award letter dated May 29, 2026, Caltrans notified the City that the project was selected for a Sustainable Transportation Planning Grant award in the amount of $537,377, with a total project cost of $607,000. The grant is funded from the State's Road Maintenance and Rehabilitation Account (RMRA) established by Senate Bill 1.

On June 15, 2026, City and A&M staff participated in a conditional award meeting with Caltrans District 6 to review the award and the conditions required to finalize and accept the grant. As conditions of the award, the City must submit required revisions and documents to Caltrans by July 10, 2026, and must submit an adopted governing-board (City Council) resolution that includes the exact grant project title as awarded and the job title of the person authorized to enter into the agreement with Caltrans no later than August 14, 2026. Adoption of the attached resolution satisfies this condition and authorizes the City Manager to execute the Restricted Grant Agreement that must be in place before grant funds can be reimbursed.

Advancing Transportation Safety, Equity, & Sustainability: Tactical Urbanism Study – $607,000

Consistent with the California Transportation Plan 2050, the purpose of the study is to improve the safety, accessibility, and convenience of the City of Avenal's local transportation system for non-motorized modes of transportation. The project will consist of a series of community-driven pilot studies that demonstrate low-cost, temporary active transportation solutions – such as temporary curb extensions, high-visibility crosswalks and bicycle facilities, and traffic-calming measures – at locations throughout the city that have exhibited persistent safety and accessibility concerns. Based on the data gathered from the pilot studies and community input, the City will develop a local multimodal transportation improvement plan and evaluate updates to existing zoning ordinances and development requirements to facilitate a shift toward more sustainable modes of transportation.

The project has a performance period of September 2026 through June 30, 2029, and includes project administration, consultant procurement, an existing conditions assessment, analysis, public outreach, advisory committee meetings, and preparation of a draft and final plan with City Council review. All work must be completed by June 30, 2029, with the final invoice and final product due to Caltrans by August 29, 2029. The City of Avenal is a designated under-resourced community based on CalEnviroScreen 4.0, the California Healthy Places Index, and California Department of

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Education free-or-reduced-price-meal data, and will benefit substantially from the safety and accessibility improvements this study will advance.

FISCAL IMPACT:

The total estimated project cost is $607,000, funded by $537,377 in STPG grant funds and a required local match of $69,623 (11.47%). The local match will be funded from Local Transportation Funds. The grant is reimbursement-based; the City will be reimbursed for eligible costs incurred after execution of the Restricted Grant Agreement with Caltrans.

Project Title	Total Estimated Project Cost	Grant Funds Awarded	Local Match (11.47%)
Advancing Transportation Safety, Equity, & Sustainability: Tactical Urbanism Study	$607,000	$537,377	$69,623

RECOMMENDED MOTION (AND ALTERNATIVE MOTIONS IF EXPECTED):

I move to adopt **Resolution No. 2026-45**, authorizing the City Manager, or designee, to execute a Restricted Grant Agreement and all related documents with the California Department of Transportation and to accept Sustainable Transportation Planning Grant funds for the Advancing Transportation Safety, Equity, & Sustainability: Tactical Urbanism Study.

Attachments:

1. **Resolution No. 2026-45** – Authorizing the City Manager to Execute a Restricted Grant Agreement with the California Department of Transportation for the Advancing Transportation Safety, Equity, & Sustainability: Tactical Urbanism Study

BEFORE THE CITY COUNCIL OF THE CITY OF AVENAL

IN THE MATTER OF: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AVENAL AUTHORIZING THE CITY MANAGER TO EXECUTE A RESTRICTED GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE ADVANCING TRANSPORTATION SAFETY, EQUITY, & SUSTAINABILITY: TACTICAL URBANISM STUDY

RESOLUTION 2026-45

WHEREAS, the City Council of the City of Avenal is eligible to receive Federal and/or State funding for certain transportation planning related plans, through the California Department of Transportation; and

WHEREAS, the Sustainable Transportation Planning Grant (STPG) Program, administered by the California Department of Transportation, provides funding for planning projects that improve the safety, accessibility, mobility, sustainability, and multimodal connectivity of the transportation system for all users; and

WHEREAS, the City of Avenal submitted an application to the Sustainable Transportation Planning Grant Program, under the Sustainable Communities Competitive grant category, for the Advancing Transportation Safety, Equity, & Sustainability: Tactical Urbanism Study, and by award letter dated May 29, 2026 received an award of grant funds for the project; and

WHEREAS, the total estimated project cost is $607,000, consisting of $537,377 in Sustainable Transportation Planning Grant funds and a local match of $69,623 (11.47%) to be funded from Local Transportation Funds; and

WHEREAS, a Restricted Grant Agreement is needed to be executed with the California Department of Transportation before such funds can be reimbursed through the Sustainable Transportation Planning Grant Program, and the City wishes to delegate authorization to the City Manager to execute these agreements and any amendments thereto; and

WHEREAS, the City will deliver the project in compliance with applicable Sustainable Transportation Planning Grant Program requirements and commits to providing the required local match; and

UPON MOTION OF COUNCIL MEMBER _____, SECONDED BY COUNCIL MEMBER _____, THE FOLLOWING WAS PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL AT AN OFFICIAL MEETING HELD ON _____, 2026, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____ ATTEST:_____

ALVARO PRECIADO, Mayor
CITY OF AVENAL

Karla Curiel, Deputy City Clerk
CITY OF AVENAL

* * * * * * * * * * * * * * * * * *

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL:

1. The City Council approves and accepts the award of Sustainable Transportation Planning Grant funds for the Advancing Transportation Safety, Equity, & Sustainability: Tactical Urbanism Study;

2. The City Manager, or designee, is authorized to execute a Restricted Grant Agreement and any amendments thereto with the California Department of Transportation, and to execute all related agreements, certifications, and other documents necessary to secure and administer the grant, subject to approval as to form by the City Attorney;

3. The City commits to completing the project described in the application and to providing the required local match for the Advancing Transportation Safety, Equity, & Sustainability: Tactical Urbanism Study.

4. Authorized the City Manager, Assistant City Manager, and all relevant City staff to carry out the terms and conditions of this resolution and to take all steps reasonably necessary, proper and/or convenient and/or incidental thereto.

* * * * * * * * * * * * * * * * * *

AGENDA ITEM NO. 4.- F

City of Avenal

919 Skyline Blvd.
Avenal, CA 93204
Phone: (559) 386-5766

TO: **The Honorable Mayor and City Council**

FROM: **Antony V. López, City Manager & Jacob S. McAfee, Fire Chief**

DATE: **June 22, 2026**

RE: **Approve Workforce Development Partnership with CALTERRA (Valley Build)**

BACKGROUND: VALLEY BUILD

The City of Avenal Fire Department has been approached by Workforce Connection regarding a partnership opportunity to host the Valley Build 14-Week Disaster Recovery Training Program in the City of Avenal in partnership with the Fire Department.

The Valley Build program is a workforce development initiative designed to prepare participants for careers in emergency management, disaster recovery, wildfire mitigation, hazardous materials operations, construction, vegetation management, public safety, and critical infrastructure support. The program serves approximately 25 participants per cohort and is provided at no cost to enrolled participants.

In addition to technical training, eligible participants may receive supportive services including stipends, mileage reimbursement, childcare assistance, transportation assistance, and other resources designed to improve program completion and employment outcomes.

The partnership would provide local residents with access to industry-recognized certifications while creating opportunities to support community improvement, wildfire mitigation, disaster preparedness, and workforce development initiatives throughout the City of Avenal.

PROGRAM OVERVIEW

Participants will receive comprehensive training and certifications in emergency response, disaster recovery, wildfire mitigation, occupational safety, and workforce development.

- **Emergency Management & Disaster Response**
- **Wildland Fire & Hazard Mitigation**
- **Safety & Occupational Certifications**
- **Emergency Medical Responder Training (40 Hours)**

In partnership with the Avenal Fire Department, participants will complete a 40-hour Emergency Medical Responder (EMR) training program covering:

- Patient assessment
- Airway management
- Medical emergencies
- Trauma care
- Bleeding control
- CPR and AED utilization
- EMS operations
- Incident documentation
- Scene safety and patient care fundamentals

Firefighter Skills Training (16 Hours)
Fire Suppression and Search Operations (8 Hours)

- Fire behavior fundamentals
- Hose deployment and advancement
- Basic fire attack operations
- Search and rescue techniques
- Victim removal
- Firefighter safety and survival

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Ground Ladders and Ventilation Operations (8 Hours)

- Ladder carries and raises
- Ladder placement and climbing techniques
- Roof ladder operations
- Horizontal ventilation
- Vertical ventilation awareness
- Ventilation coordination and firefighter safety

PROPOSED PARTNERSHIP

Under the proposed partnership, the City of Avenal Fire Department would provide access to classroom space, training facilities, and instructional support at a location that supports 30 students.

Workforce Connection would administer the program, provide instructors, coordinate participant services, and manage program operations.
As part of the hands-on training component, participants would complete supervised field projects designed to provide real-world experience while benefiting the City of Avenal and surrounding communities.

Potential projects may include:

- Defensible space inspections and mitigation
- Vegetation management
- Weed abatement
- Fuel reduction projects
- Community wildfire preparedness initiatives
- Disaster preparedness projects
- Land clearing activities
- Community beautification projects
- Public safety improvement projects
- Support for future infrastructure and construction projects
- Fire prevention and community risk reduction activities

All activities would be conducted under appropriate supervision and in accordance with applicable safety, labor, and regulatory requirements.

BENEFITS TO THE CITY OF AVENAL

Workforce Development

- Creates career pathways for local residents.
- Provides nationally recognized certifications at no cost to participants.
- Increases employment opportunities in public safety, construction, disaster recovery, and emergency management fields.
- Develops a skilled local workforce prepared to support future community needs.

Community Risk Reduction

- Expands capacity for defensible space and wildfire mitigation projects.
- Supports vegetation management and fuel reduction efforts.
- Enhances community preparedness and resilience.
- Improves the City's ability to reduce wildfire and disaster risk.

Public Safety Enhancement

- Introduces participants to careers in fire service and emergency medical services.

City of Avenal

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- Provides foundational EMR and firefighter training.
- Creates a pipeline of potential reserve firefighters, volunteers, interns, and future public safety professionals.
- Supports regional emergency preparedness initiatives.
- Certifies attendees as Community Emergency Response (CERT)Team members, provide future opportunities to increase community resilience though public safety.

Economic Development

- Brings workforce development opportunities directly to Avenal residents.
- Connects participants with high-demand career fields.
- Supports local employment and economic growth.
- Positions Avenal as a regional training hub for workforce development.

Fire Department Development

- Establishes Fire Station 30 as a regional training and workforce development center.
- Strengthens partnerships with educational and workforce development organizations.
- Supports the Fire Department's strategic goals related to community risk reduction, public education, and emergency preparedness.
- Enhances the Department's visibility and engagement within the community.

FISCAL IMPACT

At this time, there is no anticipated direct fiscal impact to the City associated with hosting the program.

Workforce Connection would be responsible for program administration, instructional delivery, participant support services, training materials, and program management.
Any future projects requiring City resources or expenditures would be brought forward separately for review and approval.

STRATEGIC PLAN ALIGNMENT

This partnership directly supports the City's strategic priorities by:

- Enhancing public safety and community resilience.
- Expanding workforce development opportunities.
- Reducing wildfire and disaster risk.
- Supporting community risk reduction initiatives.
- Creating pathways to employment for local residents.
- Developing strategic partnerships that improve quality of life in Avenal.
- Positioning the Avenal Fire Department as a leader in emergency preparedness, workforce development, and community engagement.

RECOMMENDATION

1. Approve the proposed Resolution adopting the partnership between the City of Avenal and the Fresno Regional Workforce Development Board and CALTERRA

AVENAL POLICE DEPARTMENT

Cecilio Velasco, Chief of Police
317 E. Alpine St, Avenal, CA 93204
Bus. 559-386-4444 Fax 559-386-4447

Chief's Monthly Report

June 25, 2026

Organizational Priorities

I. Leadership Stability

Commander Rij Continues Operational Oversight
Commander Edward Rij continues providing operational oversight to ensure department personnel perform professionally and in accordance with department standards. In addition to his regular duties, Commander Rij assisted in coordinating several grant-funded enforcement projects, including the department's DUI Checkpoint and DUI Saturation Patrol operations funded through the CHP Cannabis Tax Fund Grant Program.

Commander Rij also attended the Mothers Against Drunk Driving (MADD) Awards Ceremony in Fresno in support of Detective Francisco Martinez, who was recognized for recording the highest number of DUI arrests within the department during 2025. This recognition reflects the department's continued commitment to traffic safety and impaired driving enforcement.

Regional Leadership Collaboration
Chief Velasco continues attending meetings with police chiefs, the Sheriff, and other public safety leaders throughout Kings County to discuss regional public safety concerns, collaborative solutions, and opportunities for continued partnership. Chief Velasco is also scheduled to attend a meeting with the leadership of the Kings County Major Crimes Task Force on June 26, 2026.

DUI Enforcement Experience and Leadership Development
Sergeants Jose Gonzalez and Miguel Gracida, along with Officer Anthony Guerra, gained valuable leadership and operational experience through their participation in DUI Checkpoints conducted on May 29 and June 20, 2026. These grant-funded operations provide personnel with exposure to planning, coordination, supervision, public interaction, and enforcement activities associated with large-scale traffic safety operations.

Detective Martinez Completes ICI Core Investigators Course
Detective Francisco Martinez successfully completed the POST Certified Institute of Criminal Investigation (ICI) Core Investigators Course. This advanced training provides instruction in investigative techniques, evidence collection, case preparation, interview and interrogation methods, search warrants, and courtroom testimony. The course strengthens investigative effectiveness while enhancing critical thinking and decision-making skills that are valuable in both investigations and leadership roles.

Officer Hardy Becomes Department Rangemaster

Officer Michael Hardy successfully completed POST Range Master School and has assumed responsibilities as the department's Rangemaster. This training enhances the department's ability to maintain high firearms training standards while ensuring personnel remain proficient and prepared to safely perform their duties.

Officers Complete ARIDE Training

Detective Francisco Martinez, Officer Jesse Lopez, and Officer Christopher Drake successfully completed Advanced Roadside Impaired Driving Enforcement (ARIDE) training. ARIDE provides officers with additional tools to recognize and investigate impaired driving involving drugs, alcohol, or a combination of both. The training improves roadway safety, strengthens DUI enforcement efforts, and enhances officers' ability to identify drivers who may be impaired by substances other than alcohol. The training was funded through the department's CHP Cannabis Tax Fund Grant Program.

II. Recruit and Retain the Best

Approaching Full Staffing Levels

The department continues recruiting qualified candidates; however, staffing levels are approaching full strength. Recruitment efforts will likely begin scaling back in the near future as remaining vacancies are filled.

New Officer Joining the Department

The department anticipates onboarding a new police officer in the coming weeks. A swearing-in date is currently being finalized and will be announced once confirmed.

CSO Reyes Preparing for Police Academy

Community Service Officer Alexi Reyes continues preparing to attend the Tulare-Kings Basic Police Academy beginning in August 2026. The department remains excited to support his professional development and future transition into a sworn law enforcement position.

III. International Model of Community Trust

Continued Community Outreach Efforts

The department remains committed to strengthening relationships with community members through outreach, education, and engagement activities. Building trust through communication, visibility, and transparency continues to be a cornerstone of the department's mission.

Spanish DUI Community Presentation

The department recently hosted a Spanish-language DUI awareness presentation funded through the CHP Cannabis Tax Fund Grant Program. The presentation focused on impaired driving prevention, traffic safety education, and resources available to community members.

SCIP Grant Community Engagement Initiatives

The department continues planning additional SCIP Grant-funded presentations in both English and Spanish. Future presentations will focus on mental wellness awareness, firearm safety, secure firearm storage, and community resources designed to improve public safety and quality of life.

The department will also begin recruiting residents interested in participating in the Community Engagement Team (CET) Program. Participants will receive Mental Health First Aid training and work collaboratively with department personnel to help identify resources and support for individuals experiencing mental health challenges within the community.

Explorer Program Activities
The Avenal Police Department Explorer Program continues holding meetings, training activities, and community service opportunities for participating youth. The program remains an important avenue for mentorship, leadership development, and positive engagement between young people and law enforcement.

IV. Among the Safest Cities in America

Proactive Crime Reduction Efforts
The department continues utilizing proactive patrol strategies, grant-funded enforcement operations, criminal investigations, and other lawful enforcement efforts to reduce crime and improve public safety throughout the City of Avenal.

Violent Crime Reduction Grant Update
The department continues awaiting notification regarding its Violent Crime Reduction Grant application. If awarded, the grant would assist with funding technology and operational improvements designed to enhance crime reduction efforts, investigative capabilities, and overall organizational efficiency. The department remains optimistic regarding the application's outcome.

Proactive Enforcement Strategies
Department personnel continue utilizing proactive enforcement strategies and intelligence-led policing efforts to identify, investigate, and address criminal activity while maintaining a visible presence throughout the community.

DUI Enforcement Operations
During the reporting period, the department successfully conducted grant-funded DUI enforcement operations, including DUI Checkpoints and DUI Saturation Patrols. These operations support the department's commitment to reducing impaired driving, preventing traffic collisions, and improving roadway safety for residents and visitors alike.

Regional Law Enforcement Partnerships
The department continues maintaining strong working relationships with local, county, state, and neighboring law enforcement agencies. These partnerships provide valuable opportunities for information sharing, resource coordination, and mutual assistance when addressing public safety concerns.

Flock Safety Camera System Update
The department's Flock Safety camera project continues moving forward through the permitting and approval process. The department remains hopeful that the remaining approvals will be completed so the system can be fully implemented to assist with crime prevention, criminal investigations, and public safety efforts.

V. Embrace Wellness Among Our Employees

Promoting Employee Well-Being

The Avenal Police Department continues recognizing that employee well-being is essential to maintaining a professional, effective, and service-oriented organization. Leadership remains committed to supporting employees through a culture that values personal wellness, professional growth, and mutual support.

Maintaining a Positive Workplace Environment

Department leadership continues fostering an environment where employees are encouraged to communicate openly, support one another, and take pride in their work. A healthy workplace culture contributes to morale, teamwork, and organizational success.

Strengthening Resilience Through Support and Development

Through continued investment in training, professional development, peer support, and wellness initiatives, the department strives to ensure employees remain resilient, motivated, and prepared to meet the challenges of public safety service while maintaining a healthy balance between their professional and personal lives.

Data for 2026

Month	Calls for Service	Officer Initiated Activity	Citations	Traffic Collisions	Arrests
January	818	533	20	3	25
February	820	525	18	1	24
March	909	598	31	5	17
April	823	482	26	2	26
May	910	530	40	7	23
June	502	239	5	3	17
July					
August					
September					
October					
November					
December					

Date: June 25 , 2026
To: The Honorable Avenal City Council
From: Teslla Ramirez, City Planning Consultant
RE: Planning Activities

The following is brief summary of planning and zoning work conducted by our firm for the City of Avenal over the past month:

General/ Current Planning:

- Staff responded to a variety of public and internal inquiries, addressed planning and zoning–related questions.
- Completed and reviewed multiple permit application submissions through OpenGov including but not limited to:
    - Certificates of Occupancy
    - Business license applications
    - Building permits
    - Home Occupation Permits
    - Site Plan Review
- Reviewed and responded to inquiries regarding proposed development projects submitted by community members and project applicants.
- Zoning Text Amendment for parking lots within the Community Commercial zone.

Long Range Planning:

- Received HCD certification of the City of Avenal's 6th Cycle Housing Element on June 4.

City of Avenal

PUBLIC NOTICE
PUBLIC HEARING

CITY OF AVENAL

NOTICE IS HEREBY GIVEN NOTICE that the City Council of the City of Avenal will conduct a public hearing regarding the proposed City Master Fee Schedule Charges.

The purpose of the public hearing is to receive public comment and consider adoption of an updated City Master Fee Schedule establishing fees, charges, and cost recovery amounts for various municipal services.

Said hearing will be held on Thursday, June 25, 2026 at 5:15 p.m., at the Avenal Theater, 233 E. Kings St., Avenal, CA 93204.

Copies of the proposed Master Fee Schedule are available for public review at Avenal City Hall, 919 Skyline Boulevard, Avenal, California, during normal business hours.

AVENAL CITY COUNCIL

//ss//

Karla Curiel
DEPUTY CITY CLERK

Posted: June 15, 2026.

AGENDA ITEM NO. 7.- A

City of Avenal

919 Skyline Blvd.
Avenal, CA 93204
Phone: (559) 386-5766

TO: **The Honorable Mayor and City Council**

FROM: **Antony V. López, City Manager & Jacob S. McAfee, Fire Chief**

DATE: **June 22, 2026**

RE: **Master Fee Schedule**

BACKGROUND: FIRE MASTER FEE SCHEDULE

Staff is has developed a comprehensive Fire Department Master Fee Schedule and a proposed resolution for City Council consideration. The proposed fee schedule will establish cost recovery mechanisms for services including:

- Fire and Life Safety Inspections
- Fire Prevention Administrative Services
- Fireworks Permits and Inspections
- Construction Plan Review and Fire Permits
- Hazardous Materials Response Cost Recovery
- Weed Abatement and Fire Hazard Mitigation Activities

The proposed fee schedule is intended to provide equitable cost recovery for services that directly benefit individuals, businesses, developers, and special event organizers while reducing reliance on General Fund resources.

These initiatives represent significant milestones in the continued development of the City of Avenal Fire Department and support the Department's strategic goals of enhancing public safety, improving operational effectiveness, expanding workforce development opportunities, and ensuring long-term organizational sustainability.

DISCUSSION

The purpose of a Fire Department Master Fee Schedule is to establish reasonable fees that recover the City's cost of providing specific services while ensuring compliance with California Government Code requirements governing user fees and cost recovery.

Staff has reviewed fee schedules utilized by neighboring fire agencies and other California fire departments and drafted a City of Avenal Fire Master Fee Schedule. These agencies utilize fee schedules to recover costs associated with fire prevention, inspections, permits, plan review, standby services, emergency response activities, false alarms, hazardous materials incidents, weed abatement, and other specialized services, just as the Avenal Fire Draft does.

The proposed Avenal Fire Department Master Fee Schedule was developed to include the following categories:

- **Fire Prevention Administration**
- **Construction Plan Review and Permits**
- **Fire and Life Safety Inspections**

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Avenal, CA 93204
Phone: (559) 386-5766

- **Operational Permits**
- **Emergency Response Cost Recovery**
- **Administrative Citations and Code Enforcement**

FINANCIAL IMPACT

At this time, there is no direct fiscal impact associated with this discussion item.
The implementation of a Master Fee Schedule would establish a sustainable cost recovery mechanism for services provided by the Fire Department and reduce reliance on General Fund resources for activities that primarily benefit specific individuals, businesses, developers, or event organizers.

STRATEGIC BENEFITS

Development of a Fire Department Master Fee Schedule would:
• Improve fiscal sustainability.
• Ensure equitable cost recovery.
• Reduce General Fund subsidies.
• Align Avenal with industry best practices.
• Support continued growth of fire prevention and community risk reduction programs.
• Create a framework for future fire department services and programs.

NEXT STEPS

Staff Recommends:

1. Approve the proposed Resolution adopting the Avenal Fire Department Master Fee Schedule.

CONCLUSION

The establishment of an Avenal Fire Department Master Fee Schedule represents an important step in the continued development of the City's fire protection system. A comprehensive fee schedule will provide a fair and transparent mechanism for recovering the costs associated with specialized services while supporting the long-term financial sustainability of the Avenal Fire Department.

City of Avenal

TO: **The Honorable Mayor & City Council**

FROM: **Karla Curiel, Deputy City Clerk**

DATE: **June 25, 2026**

RE: **Consider Resolution Calling the General Municipal Election, Requesting Consolidation with the Statewide General Election, and Requesting the County Clerk to Render Specific Election Services for the November 3, 2026 Election**

INFORMATION:

In accordance with California Elections Code Section 10002 and Avenal Municipal Code Section 2-6.102, the City Clerk serves as the City's Elections Official and the City Council may request the County Registrar of Voters to provide specified election services for municipal elections. The City has historically contracted with Kings County for election administration services associated with consolidated elections.

The proposed resolution requests that Kings County provide election administration services for the November 3, 2026 Consolidated Municipal Election while clarifying the respective responsibilities of the County and the City's Elections Official.

The resolution updates the list of requested services to reflect current election procedures and to ensure that candidate filing activities, election records, coordination, and oversight responsibilities remain clearly defined. The resolution also provides for information sharing and observation opportunities throughout the election process to support coordination between the City and the County Registrar of Voters.

Approval of the resolution will allow the City to participate in the November 3, 2026 Consolidated Municipal Election while maintaining clear administrative roles and responsibilities consistent with state law and the Avenal Municipal Code and allowing services to be provided to residents in Avenal, rather than 40 miles away in Hanford.

RECOMMENDATION:

By Resolution, permit the County Clerk of the County of Kings/the Registrar of Voters to render specific services to the City of Avenal.

FISCAL IMPACT:

Exact impact is unknown at this time. Previous elections cost the City between 6-12 thousand dollars. Funds will be budgeted in the Operating FY 26/27 Budget. Department 10.0300.655

City of Avenal

BEFORE THE CITY COUNCIL OF THE CITY OF AVENAL

IN THE MATTER OF:
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AVENAL REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF KINGS TO PERMIT THE COUNTY CLERK OF THE COUNTY OF KINGS TO RENDER SPECIFIED SERVICES TO THE CITY OF AVENAL RELATING TO THE CONDUCTING OF THE MUNICIPAL ELECTION TO BE HELD IN THE CITY OF AVENAL, NOVEMBER 3, 2026, AND APPROPRIATING FUNDS TO PAY FOR SAID SERVICES.

RESOLUTION 2026-_____

WHEREAS, pursuant to Section 10403 of the Elections Code of the State of California, it is necessary that the City Council of the City of Avenal adopt a Resolution requesting the Board of Supervisors of the County of Kings to render specified services to the City of Avenal relating to the conducting of municipal elections; and

WHEREAS, the Elections Code Section 13001 requires the City of Avenal to reimburse the County of Kings in full for the services performed upon presentation of a bill to the City of Avenal.

NOW, THEREFORE, BE IT RESOLVED, that the City of Avenal hereby requests the Board of Supervisors of the County of Kings to authorize the County Clerk to render the specified services set forth in Exhibit "A" attached hereto, and by reference hereto made a part here of relating to the conducting of a regular municipal election to be held on Tuesday, November 3, 2026, between the hours of 7:00 a.m. and 8:00 p.m. of said day.

BE IT FURTHER RESOLVED that a sum be appropriated and set aside from the General Funds of the City of Avenal to reimburse the County of Kings in full for the services to be provided by the County of Kings upon demand and presentation of a bill to the City of Avenal.

BE IT FURTHER RESOLVED that the City Manager, the City's Elections Official, and their respective designees are authorized to carry out the terms and conditions of this Resolution and to take all actions reasonably necessary, proper, convenient, or incidental to implement the City's participation in the November 3, 2026 Consolidated Municipal Election.

BE IT FURTHER RESOLVED that the City Manager and the City's Elections Official are authorized to negotiate, approve, and execute administrative documents, service requests, acknowledgements, certifications, correspondence, amendments, and other non-substantive documents necessary to facilitate the election services requested herein, provided such actions are consistent with the intent of this Resolution and applicable law.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Avenal on June 25, 2026, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____ ATTEST: _____

Alvaro Preciado, Mayor
CITY OF AVENAL

KARLA CURIEL, Deputy City Clerk
CITY OF AVENAL

RESOLUTION 2026-____

EXHIBIT A
City of Avenal Requested Services for November 3, 2026 Elections

The City Clerk is the City's Elections Official pursuant to Avenal Municipal Code Section 2-6.102. The County Clerk & County Registrar of Voters is requested to provide specified election services only. Nothing in this Resolution shall be construed as transferring, superseding, or waiving the authority of the City's Elections Official except to the extent expressly required by State law.

For purposes of the November 3, 2026 Municipal Election, the duties of the City's Elections Official may be exercised by the City Clerk, Deputy City Clerk, Acting City Clerk, or other City employee designated by the City Manager or City Council, as permitted by law and the Avenal Municipal Code.

The following services are requested of the Kings County Registrar of Voters:

1. Candidate Filing and Nomination Process

- Candidate nomination papers, candidate statements, ballot designation worksheets, and related candidate filing documents shall be issued, received, reviewed, and maintained by the City's Elections Official.
- The County Registrar of Voters shall provide voter registration verification and nomination signature verification services upon request of the City.
- The City may provide copies or scans of nomination documents for review and verification purposes.
- Original nomination documents shall remain City records and shall be delivered to and maintained by the City's Elections Official except as otherwise required by law.

2. Ballots and Voting Materials

The County is requested to

- Prepare, print, and mail sample ballots, voter information guides, and other required election materials.
- Prepare and provide official ballots, vote-by-mail ballots, and all required election materials.
- Provide voting equipment, ballot boxes, voting booths, and other materials necessary for the conduct of the election.

3. Election Officers and Polling Places

The County is requested to:

- Establish polling places and vote centers as required by law.
- Appoint election officers and poll workers.
- Publish required notices relating to election officers and polling locations.
- Provide bilingual election services as required by state and federal law.

- Train election officers and poll workers.

4. Vote-by-Mail Administration

The County is requested to:

- Mail, receive, process, and tabulate vote-by-mail ballots.
- Receive and process vote-by-mail applications and related voter requests.
- Conduct signature verification, cure processes, and ballot processing activities required by law.

5. Election Administration and Canvass

The County is requested to:

- Conduct the election and perform the official canvass in accordance with California Elections Code.
- Prepare and transmit to the City Council the certified statement of results, canvass reports, and all related election records.
- Conduct recounts when required or requested pursuant to law.

6. City Oversight and Observation

- The City's Elections Official, City Attorney, City Manager, and their respective designees shall be permitted reasonable access to observe election administration activities relating to the City's election, including candidate qualification review, signature verification, ballot proofing, vote-by-mail processing, ballot adjudication, canvass activities, recounts, and preparation of the certified statement of results.
- The County shall provide advance notice of such activities to allow City observation and participation consistent with applicable law.

7. Election Records and Information Sharing

- The County shall provide the City's Elections Official with electronic copies of election-related records, reports, voter registration verification records, nomination paper reviews, ballot proofs, canvass reports, certification documents, and other election records relating to the City's election upon request.
- The County shall promptly notify the City's Elections Official of any issues affecting candidate qualification, ballot content, election administration, canvass activities, or election results.

8. Certification and Declaration of Results

- Upon completion of the official canvass, the County shall transmit the certified statement of results to the City's Elections Official.
- The City Council shall retain authority to receive, review, and declare the results of the municipal election by resolution in accordance with applicable law.

- Nothing herein shall be construed as delegating the City's authority to accept, review, or act upon election results as provided by law.

9. Compliance and Miscellaneous Duties

The County is requested to:

- Make all required publications and notices assigned to the County under applicable law.
- Prorate and manage election costs as required by law.
- Ensure election services are conducted in compliance with the California Elections Code, Voting Rights Act, and all applicable state and federal laws.
- Perform all other election-related services specifically requested by the City and authorized by law.

10. Reservation of Authority

- This Resolution supersedes any informal practice, prior understanding, or administrative custom inconsistent with its terms.
- The County is requested to provide specified election services only.
- The City expressly reserves all powers, duties, and authority assigned to the City's Elections Official under Avenal Municipal Code Section 2-6.102 and applicable law.

The City is requested to perform all other pertinent services required for the election, excluding those requirements of the Fair Political Practices Commission which are to be performed by the City Clerk or Deputy City Clerk.

The Deputy City Clerk is hereby authorized and directed to transmit certified copies of this Resolution to the Board of Supervisors and to the County Registrar of Voters.

TO: Honorable Mayor and City Council Members; City Manager

FROM: Antony V. López, City Manager

DATE: June 25, 2026

SUBJECT: Consider Resolution Authorizing Economic Development Incentives with T&K Burger, LP.

INFORMATION

The City of Avenal has long identified economic development, job creation, and expansion of commercial services as priorities for the community. One of the most common requests received from residents is for additional dining and retail options within the City.

T&K Burger, LP has proposed development of a new national franchise restaurant on the northeast corner of Skyline Boulevard and South 7th Avenue. The project would result in new private investment within the City, create employment opportunities for local residents, improve a prominent commercial intersection, and generate ongoing sales tax revenue.

The proposed location is situated along Skyline Boulevard, one of the City's primary commercial corridors and a major gateway into the community. Development of the site represents an opportunity to further strengthen economic activity while reducing the need for residents to travel outside the City for amenities.

DISCUSSION:

The proposed resolution authorizes a limited package of economic development incentives intended to encourage timely construction and operation of the project.

Specifically, the resolution would:

- Waive certain City planning, permit, and building fees retained by the City, including Site Plan Review, Conditional Use Permit, and building permit fees;
- Waive the initial business license application fee and first-year business license fee;
- Direct City staff to expedite permit review and processing where feasible;
- Authorize removal of concrete demolition material from the project site;
- Authorize ADA improvements to the adjacent pedestrian right-of-way;
- Authorize acceptance and recording of any necessary right-of-way dedications associated with the project;
- Require substantial completion of the project by December 31, 2026, unless otherwise provided in the resolution.

The proposed incentives are limited in scope and duration and are intended to support a project that is expected to generate long-term economic benefits for the community. Staff believes the anticipated public benefits, including job creation, increased sales tax revenue, improved commercial services, private investment, and enhancement of a key commercial corridor, justify the incentives contemplated by the resolution.

FISCAL IMPACT:

The City would forgo a limited amount of planning, permitting, and business license revenue associated with the project. However, staff anticipates these costs will be offset over time through increased sales tax revenue, economic activity, job creation, and other community benefits generated by the development.

RECOMMENDATION:

Adopt Resolution No. 2026-50 authorizing limited-time economic development incentives for the proposed national franchise restautanr development project located at the northeast corner of Skyline Boulevard and South 7th Avenue.

City Council Goal:

This item supports the City Council's goals related to economic development, business attraction, job creation, investment in commercial corridors, and expansion of services available to residents.

BEFORE THE CITY COUNCIL OF THE CITY OF AVENAL

IN THE MATTER OF:
Authorization to incentivize new development at the northeast corner of Skyline Boulevard and South 7th Avenue.

RESOLUTION 2026-50

WHEREAS, the CITY OF AVENAL ("**City**") is a local government agency which desires to foster and promote development and economic activity within city limits, including private projects which can create employment opportunities for City residents;

WHEREAS, the City was approached by a developer (T&K Burger, LP) who seeks to develop the parcel located on the northeast corner of Skyline Boulevard and South 7th Avenue (APNs: 040-125-015-000; 040-125-016-000; 040-125-017-000) with a newly constructed building to house the operation of a nationally-recognized franchise business (the "**Project**");

WHEREAS, in addition to improving the aesthetics of the relevant intersection, which is on the City's busiest street and commercial corridor, the Project would also create job opportunities, generate sales tax revenues for the City and contribute to the City's objective of stimulating the local economy;

WHEREAS, the City Council finds that limited and temporary incentives associated with the Project serve a valid public purpose by encouraging private investment, increasing employment opportunities, expanding local commercial services, reducing retail leakage, generating sales tax revenue, and promoting economic development within the City;

WHEREAS, because of the aforementioned benefits of the Project, the City desires to facilitate and incentivize the rapid completion of the Project by offering to waive (on a limited time basis) certain City planning, permit, building, and business license fees retained by the City (excluding third-party fees, pass-through costs, consultant review fees, utility fees, impact fees, and other fees not retained by the City), expedite permit processing, assist with removal of concrete waste during demolition, and make the adjacent pedestrian right-of-way compliant with the Americans with Disabilities Act ("**ADA**"), provided that specified conditions and timelines are satisfied by the developer;

WHEREAS, the City Council ("**Council**") now desires to authorize City staff to proceed with the aforementioned incentives.

UPON MOTION OF COUNCIL MEMBER _____, SECONDED BY COUNCIL MEMBER _____, THE FOLLOWING WAS PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL AT AN OFFICIAL MEETING HELD ON June 25, 2026, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____ ATTEST: _____

ALVARO PRECIADO, Mayor KARLA CURIEL, Deputy City Clerk

* * * * * * * * * * * * * * * * * *

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL:

1. Found that the foregoing recitals are true and correct;

2. The City shall waive applicable City planning, permit, and building fees retained by the City and associated with the Project, including, but not limited to, Site Plan Review fees, Conditional Use Permit fees, and building permit fees. This waiver shall not apply to consultant review costs, pass-through expenses, County fees, State fees, utility fees, impact fees, or any fee not retained by the City.

3. Authorized and directed City staff to expedite issuance of said City permits, to waive the relevant fees which otherwise would remain with the City, and to cause to be cleared from the Project site all concrete waste arising from the demolition phase of the Project, provided that this authorization shall expire at the end of the day on December 31, 2026 to T&K Burger, LP;

4. The City shall waive the initial business license application fee and first-year business license fee associated with operation of the Project;

5. Authorized City staff to cause the Project's adjacent pedestrian right-of-way behind the driveway to be made compliant with the Americans with Disabilities Act, at the City's expense, provided that this authorization shall expire at the end of the day on December 31, 2026;

6. Ordered and declared that the preceding two authorizations shall be of no force and effect unless the developer consents in writing to inclusion of a condition of approval of the Project which requires that the Project construction be substantially

complete no later than December 31, 2026, provided that a determination of substantial completion shall not be defeated solely because of a lack of connection to the power utility after the developer timely, diligently and correctly applied for electrical power service;

7. If the Project is abandoned, substantially delayed, or otherwise fails to proceed in good faith, the City Manager may suspend any remaining incentives authorized by this Resolution;

8. Authorized the City Manager or designee, pursuant to Government Code § 27281, to accept and record all deeds related to the dedication of public rights-of-way, if any, for the Project, and authorized the City Clerk or designee, to sign a certificate of acceptance for all relevant deeds as to the same; and

9. Authorized the City Manager (or designee), Mayor and the City's consultants to assist the City Manager (or designee) in carrying out the terms of this resolution, and to incur and pay, or to cause to be incurred and paid, all associated expenses and to take or cause to be taken each and all reasonably necessary and/or convenient action(s) in furtherance thereof.

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Attachment(s): None.